



Ensuring that child sex trafficking victims receive quality care and services in the State of Georgia

GEORGIA CARE CONNECTION OFFICE, INC. DBA GEORGIA CARES
Outreach Program Intern Posting

DESCRIPTION OF ORGANIZATION:

Georgia Cares is the single, statewide coordinating agency connecting services and treatment care for victims of child sex trafficking, otherwise known as Domestic Minor Sex Trafficking (DMST). As a 501(c)(3) nonprofit organization, Georgia Cares identifies, screens, and connects DMST/CSEC youth to appropriate and specific services and works with the youth throughout their journey of treatment and restoration. Georgia Cares believes that youth who have been exploited can be restored to safety, health, and well-being when they are recognized as victims of sexual abuse and supported with appropriate treatment. Our mission is to ensure that DMST victims receive quality care and services in the state of Georgia. It is our vision that DMST is one day eradicated, and survivors of DMST are able to thrive with the help of trauma-informed treatment. Georgia Cares is located in North Atlanta.

DESCRIPTION OF POSITION:

Georgia Cares seeks a qualified junior or senior undergraduate or master's student candidate to participate in an internship opportunity for the 2018 Fall semester. The Communications and Outreach intern will support day-to-day office functions as well as collaborate with the executive team to promote and market upcoming events and campaigns. Georgia Cares is moving towards a more holistic communication strategy in an effort to reach diverse audiences through various social media platforms. An ideal candidate should be energetic, collaborative, social media and web-savvy, creative, and a team player, as well as professionally interested in enhancing communication skills and community outreach within the nonprofit sector.

SPECIALIZED DUTIES INCLUDE:

- Collaborate with executive leadership and staff on strategic development of upcoming campaigns, including our annual 5K Run and Georgia Gives Day
- Assist in the implementation of social media messaging and daily content on Facebook, Twitter and Instagram, weekly on LinkedIn
- Assist with developing and implementing a Vimeo or Vine page for Georgia Cares
- Research outreach and community education opportunities for staff and Speaker's Bureau
- Create an annual framework for quarterly volunteer networking/fundraising events
- Assist staff with initial engagement of volunteers and managing registration paperwork
- Assist with scheduling and preparing training opportunities and quarterly events for the Volunteer Program
- Assist staff with day-to-day management of volunteer service data within our volunteer management software
- Assist the Outreach Coordinator with Volunteer Program evaluation by scoring and analyzing training surveys; duties will also include preparing reports for use of improving program operations and to communicate outcomes.

GENERAL DUTIES INCLUDE:

- Shadowing each of the Georgia Cares' programs and understanding the importance of each program to the agency's overall mission.
- Attending agency meetings in order to determine how to best meet the needs of all youth served by Georgia Cares.
- Training on Georgia Cares' 24-hour hotline protocol and serve two shifts per month.
- Researching the latest trends, best practices, or other research related to the DMST/CSEC populations, and complete 1 research overview page.
- Assisting in the research of grants and developing 1 grant application.
- Assisting with filing and entering cases

MINIMUM REQUIREMENTS:

- Junior or Senior undergraduate or master's student from an accredited college or university.
- Must pass a background check and sign a confidentiality agreement.
- Able to commit to a minimum of 16 hours per week
- Desire experience in social media communication platforms: Facebook, Twitter, Instagram, etc.

SALARY RANGE:

This position is an unpaid internship.

TO APPLY:

To apply, please send a cover letter and resume to admin@gacares.org.